

Section: Activity Details			
ACTIVITIES: What is the task, where, for how long and who will be involved? Complete the fields in the form below.		HAZARDS: How could someone become hurt or made ill? CONTROLS: How will this be prevented from happening?	
Work Activity or Workplace assessed:			
Who is at risk from this Activity?	<input checked="" type="checkbox"/> ZSL staff <input type="checkbox"/> Contractors	<input checked="" type="checkbox"/> ZSL Volunteers/Interns <input checked="" type="checkbox"/> Members of the public	<input type="checkbox"/> Visitors <input type="checkbox"/> Other (specify)
Hazard	Control Measures		Risk Level
Animals – (Injury by)	<ul style="list-style-type: none"> Warning signs displayed on and around enclosures Safety standoff barriers in place. Suitable fencing around animal exhibits and paddocks to prevent contact with animals Restricted areas signed and kept always locked by staff Feeding of animals is prohibited and signs displaying this information are in place at enclosures All children must be supervised Walk through exhibits supervised by Staff and Volunteers 		MEDIUM
Risk of disease contraction or accidental injury through contact with animals, animal biofacts and walk-through exhibit	<ul style="list-style-type: none"> Hand-cleansing facilities available in Hullabazoo Farm and Aquarium/The Butterfly House Warning and advisory signs displayed. Feeding of animals is prohibited and signs displaying this information are in place at enclosures Soap dispensers are regularly checked by cleaning staff No food or drink permitted in walk-through exhibits including Hullabazoo Farm. No food or drink is to be consumed during workshops. All participants should wash or sanitize their hands after workshops involving Biofacts 		LOW
Deep water - risk of falling in water and drowning	<ul style="list-style-type: none"> Standoff and suitable fencing around bodies of water to prevent access Danger Deep Water signs in areas where needed 		LOW

	<ul style="list-style-type: none"> Life rings at chimpanzee, cheetah rock, Asian rhino, education pond and lakes, Penguins 	
Injury from Slips, trips and falls	<ul style="list-style-type: none"> Signage highlighting uneven surfaces Behaviour guidelines available on website to advise walking around site Spills in staffed areas are cleaned up as soon as possible Doormats used in entrances where slips more likely Wet floor signs used when necessary Monthly workplace inspections carried out site-wide, any issues or defects found reported to the facility helpdesk to be rectified. Zoo opening hours adjusted to reflect daylight saving 1st Aid on site during opening hours for any injuries 	LOW
Injury from falling: Railings, fencing, walls, seating, raised garden areas, pillars, trees, posts, rocks and sculptures	<ul style="list-style-type: none"> Safety notice on trees, railings, fences etc. where relevant Student behaviour guidelines outline that under 16s are to be supervised at all times 	LOW
Injury from falling: Swings, climbing frames	<ul style="list-style-type: none"> Play equipment is checked daily by staff for any defects, also quarterly and annual inspections by qualified play equipment inspectors. Suitable safety play surfaces around play equipment Supervision notices displayed ZSL Whipsnade Zoo play equipment is for children 3 – 15 years. Student behaviour guidelines outline that those under 16 are to be supervised at all times 	LOW
Electric shock from electric fencing around some enclosures	<ul style="list-style-type: none"> Electric fence warning signs are in place and yellow warning tags attached Electric fences in reach of the public are switched off during opening hours Fences are checked regularly by staff and faults reported 	MEDIUM

Injury from being run over by Zoo vehicle or privately owned vehicle	<ul style="list-style-type: none"> 10 mph Speed restrictions in place, signage and road markings displayed at various locations. Main gates inform visitors of 10mph speed restrictions One-way system in place Central Avenue and the area around Base Camp/Tigers is pedestrian only after 10am unless accompanied by a bankman. Traffic calming measures around Cheetah Rock area – 5mph Clearly defined pedestrian routes with clear signage in place Students under 16 years are to be supervised at all times 	MEDIUM
Lost Child	<ul style="list-style-type: none"> All staff are inducted in the ZSL Safeguarding Policy Duty Manager trained on Lost Child Procedure ZSL Safeguarding Officer and deputy trained Teachers advised that students should be supervised at all times. Free supervision adult entry based on Primary or Secondary for schools and uniformed groups 	LOW
Crossing the road from the coach park to the Zoo entrance	<ul style="list-style-type: none"> Subway from coach park under road to the entrance 	LOW
Free roaming animals – risk of bites and scratches	<ul style="list-style-type: none"> Zoo map details not chasing animals Student Behaviour guidelines (available on the website) state let animals move freely around and not to touch them. Student Behaviour guidelines (on website) state students under 16 are to be supervised at all times 	LOW
Animals being walked around the site – risk of bites and kicks	<ul style="list-style-type: none"> Trained zoo staff/volunteers leading the animal walks Animals walked calmly and quietly Animals trained and constantly monitored by staff/ volunteers 	LOW
Emergencies e.g. fire, bomb threat, dangerous animal escape	<ul style="list-style-type: none"> Enclosures are designed to be secure and safe Protocols are in place for emergency situations. Trained staff will deal with the emergency situation and advise visitors what to do 	LOW

	<ul style="list-style-type: none"> • All staff are made aware of emergency procedures in induction to ZSL • Emergency drills carried out regularly throughout the year in line with the Zoo Licence Act • Trained first aid staff on-site during opening hours with first aid facilities. • Duty Manager on duty during opening hours to manage any incidents 	